

## PTA EXECUTIVE BOARD MTG

Attendees: Julie Grygla, Anastasia Shimpman, Kinsey Voorhies, Angie Drake

### I. YEAR CALENDAR REVIEW

### II. ACTIVITIES/EVENTS WE WANT TO KEEP AND/OR DISCONTINUE

### III. ACTIVITIES WE WOULD LIKE TO ADD

A. Holiday gift shop? (Sweet Red Poppy craft evening to make useful things to sell?)

### IV. COMMITTEES

### V. BUDGET ITEMS

a) PTA dues

b) PTA t-shirts

c) Teacher yearbooks

d) Other things we usually take care of out of our budget?

### VI. BACK TO SCHOOL NIGHT- MOVE SIGNUPS TO ASSESSMENT DAYS?

### VII. PTA MEETINGS: HOW TO INCREASE ENGAGEMENT

a) alternate lunchtime and evening meeting times?

### VIII. OTHER IDEAS/CONCERNS/QUESTIONS

MEETING NOTES Time Start 11:30 a.m.

July 13, 2023 - PTA EXECUTIVE BOARD MTG  
Julie Grygla Home

Welcome- Julie Grygla, President

I. YEAR CALENDAR REVIEW

Note change to first week of school. No minimum days for assessments. Friday, Aug 25, and Monday, Aug 28, there will be no school for assessments. Kindergarten will start on first day of school with minimum days Aug 15-17.

II. BACK TO SCHOOL NIGHT - MOVE SIGNUPS TO ASSESSMENT DAYS?

Room Parent coordinator

-organize classroom sign-ups for back to school night

-organize brunch with room moms to review responsibilities, then room moms coordinate with teachers.

PTA committee signups in school foyer during assessment days

Sign up genius to be sent out for volunteers for committees and committee chairs

-post expectations, how much time required, etc

Push group me use on assessment days

III. COMMITTEES:

Battle of the Books Chair Person:

Battle of the Books Committee:

Book Fair Chair Person:

Book Fair Committee:

Take Home Library Chair Person:

Take Home Library Committee:

Field Day Chair Person:

Field Day Committee:

Egg Drop Fundraiser Chair Person:

Egg Drop Fundraiser Committee:

Bulletin Board:

Yearbook Chair Person: Assign a Chair in charge of taking and/or collecting pictures, updating template throughout the year

Yearbook Committee:

Awards Chair Person:

Awards Committee:

Health Chair Person: change name to Vision Screening Chair Person

Health Committee: change name to Vision Screening Committee

Healthy Living Chair Person: change name to Walk/Bike to School Chair Person. SUBA wants to be involved. Bicycle Collective raffle for helmets?

Healthy Living Committee: change name to Walk/Bike to School Committee.

Hospitality Chair Person: Change name to SEP Week-Teacher Meals Chair Person.

Hospitality Committee: Change name to SEP Week-Teacher Meals Committee

Instagram/Social Media Specialist:

Internet Safety Chair Person: TDS does most of this

Internet Safety Committee:

Jr Lego League Chair Person 2-3 Grade: Discontinue

Lego Robotics Chair Person 4-5 Grade:

Lego Robotics Committee 4-5 Grade:

Maturation Specialist: Add money to budget for this

Meet the Masters/Music Chair Person: Change to Music Chair Person K-2 Grade.

Meet the Masters/Music Committee: Change to Music Committee K-2 Grade.

Neighborhood Communication Specialist: [Discontinue](#). Will use Group Me chat. Push [Group Me use at assessment days](#).

New Family Welcome Committee: [Discontinue](#)

P.A.W. Patrol: [crossing guards?](#)

P.A.W. Patrol Chair Person:

PTA Reflections Art Contest Chair Person:

PTA Reflections Art Contest Committee:

Spirit Assembly/Week Chair Person:

Spirit Assembly/Week Committee:

STEM/Engineering Committee:

T-shirt Spirit Chair Person:

T-shirt Spirit Committee:

Teacher Appreciation Chair Person:

Teacher Appreciation Committee:

Teacher Birthday Chair Person:

Teacher Birthday Committee:

Teacher Liaison Chair Person: [Change to Room Parent Coordinator:](#)

WiFi (Wildcat) Dress Up:

5th Grade Party Chair Person:

5th Grade Party Committee:

Holiday Gift Shop Chair Person:

Holiday Gift Shop Committee:

#### IV. ACTIVITIES WE WOULD LIKE TO ADD

A) Holiday gift shop? (Sweet Red Poppy craft evening to make useful things to sell?)

[Consensus to move forward with a Holiday gift shop. Add chair and committee to sign-up genius?](#)

#### V. PTA MEETINGS: HOW TO INCREASE ENGAGEMENT.

A) alternate lunchtime and evening meeting times?

[evenings are difficult for most parents. Utilize Group Me by sending out sign up genius and meeting updates/needs.](#)

#### VI. BUDGET ITEMS

A) PTA dues [PTA Budget \(Include Presidency, Adam Baker, Any Teacher receiving grants, school secretary\)](#)

B) PTA shirts [Purchase our own](#)

C) Teacher Yearbooks

D) Other things we usually take care of out of our budget? [Faculty t-shirts?](#)

#### VII. Adjourn

[Julie Grygla PTA President at 1:25 p.m.](#)

[Secretary Signature: Kinsey Voorhies](#)

#### Meeting Attendees:

[Julie Grygla, President](#)

[Anastasia Shipman, Vice President](#)

[Angie Drake, Treasurer](#)

[Kinsey Voorhies, Secretary](#)