



August 23, 2023 - PTA General Meeting  
CVE Library

MEETING START time 12:00 p.m. with a quorum of 13 PTA members present

- A. Call to Order - Julie Grygla, President
- B. Pledge of Allegiance- Julie Grygla  
Introduction of Executive Committee and parent attendees
- C. Motion to Adopt Agenda Second:  
Motion to amend agenda with Book Fair added.  
Motion to adopt Agenda as amended: Mauri Winder Second: Angie Drake  
The minutes stand approved as amended without objection.
- D. Approve Meeting Minutes for 8/22/23 - PTA Executive Meeting -Kinsey Voorhies  
Minutes stand approved as written and without objection.
- E. Treasurer Report - Angie Drake
  - a. Approval of Budget
    - Treasurer Angie Drake presented year end financial statement for 2022-2023.
    - Angie moved for year end financial statement to be accepted and it passed unanimously.
    - Angie presented the budget for 2023-2024, which was available to all in attendance and is on record for all parents at the school.
    - Angie moved that the budget be approved as proposed.
    - President Julie Grygla asked if there were any further questions or discussion on the budget. No further questions or discussion.
    - Julie called for a vote on the motion to approve the budget as proposed. The vote was unanimous in favor. The motion to approve the proposed budget was passed.
- F. Executive Committee Nomination -Julie Grygla
  - Administrative Vice President: Anastasia Shipman
  - Vice President: Mauri Winder
  - One Teacher Vice President needed -Michelle Belliston
  - Move to call an acceptance of nomination -Julie Grygla Second- Becky Baker
  - Motion passed
  - Nomination will be posted to CVE website
- G. Compliance Forms
  - PTA Ethics/Conflict of Interest Policy
  - PTA/PTSA Basic Fiscal management Procedures
  - Compliance forms explained and signed accordingly
- H. Bike/Walk to School Day
  - Committee chair- Angie Drake
  - Assembly will be held next Thursday, Aug 31.

Bike/walk to School will be on Friday, Sept 1, with Bicycle Collective and the Health Dept participation

Assignments:

Signs: Missy Whitlock, Andrea Poulton, Kelly Esplin, Anastasia Shipman

Water donations: Andrea Poulton

Mr. Baker to include discussion of Safe bike route on school property in Assembly.

Mr Baker to email parents, teachers of safe bike routes on school property.

- I. Teacher Meals - Kim Peine  
SEP this weekend covered
- J. Music Committee  
Music K-2, no music experience needed. Volunteers needed to support chairperson (Classroom management)
- K. Principal's message - Mr. Baker  
Discussed Southern Utah Reading Summit Program and Standard Response Protocol.  
Documents included below.  
Introduced new teachers and staff  
New Intensive Behavior Unit Class
- L. Spirit Fridays  
Chairperson not present, will discuss at next meeting
- M. Egg Drop - Richard Rose  
Dani Prince to head up assembly for Egg drop/battle of books - blending themes
- N. Paw Patrol  
Seeking dads to help man the crosswalk before/after school. Ma's are welcome too! We need as many helpers as possible, sign up genius to fill schedule month by month  
Chair needed
- O. Book Fair  
Missy Whitlock will check on the following potential dates for our first Book Fair: September 18-22, October 30-Nov 3.
- P. Other Questions/Concerns  
-Need for crossing guard at crosswalk due to liability on paw patrol and/or PTA. Julie will find contacts and put information on group me for parents to request city involvement for a safety study at crosswalk in question.  
-The next PTA Meeting will be held in the Library instead of the Engineering Lab
- Q. Motion to Adjourn: Angie Drake at 1:03 p.m. Second: Laura Benson

Attendees:

Jenna LaCrue

Missy Whitlock

Paulina Klabacka

Chris Blount

Christine Daoust-Jensen  
Laura Benson  
Landon Fausett  
Becki Baker  
Kellie Esplin  
Amy Dansie  
Shelly Traveller  
Amber Page  
Mik'L Wells  
Michelle Belliston  
Breanne Lyman  
Andrea Poulton  
Lacey Carter  
Julie Grygla  
Anastasia Shipman  
Kinsey Voorhies  
Mauri Winder  
Angie Drake  
Adam Baker  
Dani Prince  
Lindsey Hoopes  
Carly Jensen

General PTA Meetings will be held on the second Wednesday of each month at 12pm.  
Next meeting will be held on: September 13, CVES Library.



# STANDARD RESPONSE PROTOCOL

## PARENT GUIDANCE

In the event of a live incident, parents may have questions about their role.

## SECURE

**"Get Inside. Lock outside doors"**

Secure is called when there is something dangerous outside of the building. Students and staff are brought into the building and the outside doors will be locked. The school might display the Building is Secured poster on entry doors or nearby windows. Inside, it will be business as usual.



## SHOULD PARENTS COME TO THE SCHOOL DURING A SECURE EVENT?

Probably not. Every effort is made to conduct classes as normal during a secure event. Additionally, parents may be asked to stay outside during a Secure event.

## WHAT IF PARENTS NEED TO PICK UP THEIR STUDENT?

Depending on the situation, it may not be safe to release the student. As the situation evolves, Secure might change to a Monitored Entry and/or Controlled Release.

## WILL PARENTS BE NOTIFIED WHEN A SCHOOL GOES INTO SECURE?

When a secure event is brief or the hazard is non-violent, like a wild animal on the playground, there may not be a need to notify parents while the Secure is in place.

With longer or more dangerous events, the school should notify parents that the school has increased their security.

## LOCKDOWN

**"Locks, Lights, Out of Sight"**

A Lockdown is called when there is something dangerous inside of the building. Students and staff are trained to enter or remain in a room that can be locked, and maintain silence.

A Lockdown is only initiated when there is an active threat inside or very close to the building.



## SHOULD PARENTS COME TO THE SCHOOL DURING A LOCKDOWN?

The natural inclination for parents is to go to the school during a Lockdown. Understandable, but perhaps problematic. If there is a threat inside the building, law enforcement will be responding. It is unlikely that parents will be granted access to the building or even the campus. If parents are already in the school, they will be instructed to Lockdown as well.

## SHOULD PARENTS TEXT THEIR STUDENTS?

The school recognizes the importance of communication between parents and students during a Lockdown event. Parents should be aware though, during the initial period of a Lockdown, it may not be safe for students to text their parents. As the situation resolves, students may be asked to update their parents on a regular basis.

In some cases, students may be evacuated and transported off-site for a student-parent reunification.

## WHAT ABOUT UNANNOUNCED DRILLS?

The school may conduct unannounced drills, however it is highly discouraged to conduct one without announcing that it is a drill. That's called an unannounced drill and can cause undue concern and stress.

Parents should recognize that the school will always inform students that it is a drill during the initial announcement.

It's important to differentiate between a **drill** and an exercise. A drill is used to create the "Muscle Memory" associated with a practiced action. There is no simulation of an event; this is simply performing the action. An exercise simulates an actual event to test the capacity of personnel and equipment.

## CAN PARENTS OBSERVE OR PARTICIPATE IN THE DRILLS?

The school welcomes parents who wish to observe or participate in drills.

SCHOOL IS SECURED



ESCUELA BAJO PRESECCION

DRILL IN PROGRESS  
NO ONE IN OR OUT



DRILLANDO EN CURSO  
NO SE PERMITE LA ENTRADA  
O SALIDA DE NADIE



## STANDARD RESPONSE PROTOCOL

### INFORMATION FOR PARENTS AND GUARDIANS

Our school has adopted The "I Love U Guys" Foundation's Standard Response Protocol (SRP). Students and staff will be training, practicing, and drilling the protocol.

### COMMON LANGUAGE

The Standard Response Protocol (SRP) is based on an all-hazards approach as opposed to individual scenarios. Like the Incident Command System (ICS), SRP utilizes clear common language while allowing for flexibility in protocol.

The premise is simple - there are five specific actions that can be performed during an incident. When communicating these, the action is labeled with a "Term of Art" and is then followed by a "Directive." Execution of the action is performed by active participants, including students, staff, teachers and first responders. The SRP is based on the following actions: Hold, Secure, Lockdown, Evacuate, and Shelter.

### HOLD

"In Your Classroom or Area"

Students are trained to:

- Clear the hallways and remain in their area or room until the "All Clear" is announced
- Do business as usual

Adults and staff are trained to:

- Close and lock the door
- Account for students and adults
- Do business as usual



### SECURE

"Get Inside. Lock outside doors"

Students are trained to:

- Return to inside of building
- Do business as usual

Adults and staff are trained to:

- Bring everyone indoors
- Lock the outside doors
- Increase situational awareness
- Account for students and adults
- Do business as usual



### LOCKDOWN

"Locks, Lights, Out of Sight"

Students are trained to:

- Move away from sight
- Maintain silence
- Do not open the door

Adults and staff are trained to:

- Recover students from hallway if possible
- Lock the classroom door
- Turn out the lights
- Move away from sight
- Maintain silence
- Do not open the door
- Prepare to evade or defend



### EVACUATE

"To a Location"

Students are trained to:

- Leave stuff behind if required to
- If possible, bring their phone
- Follow instructions

Adults and staff are trained to:

- Bring roll sheet and Go Bag (unless instructed not to bring anything with them, dependent on reason for evacuation.)
- Lead students to Evacuation location
- Account for students and adults
- Report injuries or problems using Red Card/Green Card method.



### SHELTER

"State Hazard and Safety Strategy"

Hazards might include:

- Tornado
- Hazmat
- Earthquake
- Tsunami

Safety Strategies might include:

- Evacuate to shelter area
- Seal the room
- Drop, cover and hold
- Get to high ground

Students are trained in:

- Appropriate Hazards and Safety Strategies

Adults and staff are trained in:

- Appropriate Hazards and Safety Strategies
- Accounting for students and adults
- Report injuries or problems using Red Card/Green Card method.





Presenting

# SOUTHERN UTAH READING SUMMIT

SEPTEMBER 16, 2023

## Dyslexia & Reading Difficulties Conference for **PARENTS**

### WHY ATTEND?

Designed to help parents of children with dyslexia or struggling readers better understand the dynamics of dyslexia, effective interventions and successfully advocate for their students in school.

### SUMMIT SESSIONS

- Keynote - "Hiding in Plain Sight" by Karee Atkinson
- The Science of Reading & your Child's Path to Literacy
- Southern Utah Youth Advocates
- Literacy Strides in Washington County School District
- Understanding IEP's, 504s, accommodations & Modifications
- Assistive Technology for Students

Sessions provide relevant and tangible take-aways for all attendees.

### WHEN & WHERE

SEPTEMBER 16, 2023  
8:00 AM - 3:00 PM

Desert Hills High School  
828 Desert Hills Drive  
St. George, UT 84770

### REGISTRATION & FEE

Register: [www.rflutah.org](http://www.rflutah.org)  
Fee: \$25

LEARN MORE @

[WWW.RFLUTAH.ORG](http://WWW.RFLUTAH.ORG)

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